From: <u>Coltrain, Katrina</u>
To: <u>Little, Bill; Coats, Janetta</u>

Subject: Meeting Space

**Date:** Monday, April 13, 2015 7:35:18 AM

Good Morning, I wanted to give an update on available dates for May. I will be out of the office May 22 through May 29.

Bill, please see if you can find a time that the library is available during the first two weeks in May.

Janetta, please see if you can find a time that the center is available for the  $2^{nd}$  and third week in May, and then any time in June.

## thanks

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